

LITTLE CLACTON PARISH COUNCIL
Clerk: Mr D Land

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT PLOUGH CORNER
ON MONDAY,
02nd MARCH 2026 AT 7.30 PM

PRESENT:

Chairperson: J Cutting

Councillors: J S Daye, G Duffett, D Botterell, J Taylor, C Amor, L Gray, M Balbirnie, P Balbirnie (MBE), A Mitchell, J Mitchell, D Hull, D Steele

District Councillor: J Bray

Essex County Councillor: Dan Land

4 members of the public were in attendance.

03/2026 – 01 | Welcome

Chairman welcomed everyone to the meeting.

03/2026 – 02 | Apologies for Absence

Cllrs Hull, Steele.

03/2026 – 03 | Declarations of Interest

To declare the existence and nature of any 'personal' or 'pecuniary and prejudicial' interest relating to the items on the agenda.

03/2026 – 04 | Public Forum

Members spoke on the following:

MOP mentioned that officers were seen at a property on Harwich Road. Retrospective applications are in for the site.

03/2026 – 05 | To agree the minutes of the council meeting held 02nd February 2026

Resolved: The minutes be accepted as a true record. Proposed by Cllr JS Botterell, seconded Cllr J Mitchell - all in favour.

03/2026 – 06 | Clerk's Report / Correspondence

The clerk gave a verbal update on local matters including lighting, roadworks and other matters of interest.

- Harwich Road hedge will be cut
- Assertion 10 update

03/2026 – 07 | Chairman's Report

The Chairman gave an update on the following matters concerning the village:

- contacted by a member of the public about having a bin at the end of Elm Road. Proposed to put the a bin Proposed Cllr L Gray, Seconded Cllr Duffet – all in favour
- rubbish has accumulated at the end of St.Osyth Road East

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03/2026 – 08 | Local plan consultation

The Chairman gave an update on the situation. He then asked the Cllrs what their view was on how we should respond. He mentioned there was a second consultation going on for the National Planning Policy Framework.

03/2026 – 09 | Crime and Prevention

Cllr Hull was not in attendance. Cllr Botterell read out the data.

03/2026 – 10 | Working Party / Committee Reports

Maintenance and Services

Cllr A Mitchell reported:

- the chairman said we should put out to the public about work party to continue the hedge at the church

Footpaths

Cllr J Mitchell said the paths she had walked were looking good. She also noted that the bin at the end of St Osyth Road East is full and overflowing. Chairman and Clerk to visit the site. Check out the position on moving the bin for a bigger one.

Streetlights

The Clerk said that lights are being addressed as and when they are brought to our attention.

Planning

To consider the planning applications received from Tendring District Council Councillor J Taylor sent her apologies. Cllr Taylor read out the comments made by the Planning Group on the applications listed below.

Planning Application - Mixed use of the site for small scale day retreats and wellbeing events. Mixed use of the existing dwelling to also allow overnight accommodation associated with organised retreats and short term holiday accommodation.

Recommend Approval

26/00251/FULHH - 4 Stonehall Drive CO16 9RD

Householder Planning Application - Proposed two storey rear extension.

Recommend Approval

26/00242/FULHH - 37 Leys Drive CO16 9PG

Householder Planning Application - Single storey side/rear extension

Recommend Approval

26/00194/WTPO - Church of St James The Street CO16 9RR

Works related to Tree Preservation Order (11/00043/TPO) - 1no. Cherrytree - Reduce. 1no. Red Maple - Crop branches. 1no. London Plane - 40% reduction. 1no. Sycamore - Reduce. 2no. Beech - Remove overhanging branches.

Recommend Approval

26/00126/FUL - 102 Holland Road CO16 9RU

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Planning Application - Erection of 2no. detached bungalows (following demolition of existing property)

Recommend Approval

26/00096/FULHH - 127 St Osyth Road West Essex CO16 9NY

Householder Planning Application - Retrospective planning for retention of existing garden outbuilding.

Recommend Approval

25/01893/FULHH - 21 Harwich Road CO16 9ND

Householder Planning Application - Erection of new front wall, gates and resin driveway.

Height is out of keeping with the area and next to a public footpath should not be higher than 1metre

Recommend Refusal

25/01061/FULHH - 21 Harwich Road CO16 9ND

Householder Planning Application - Various works including extension to outbuilding, extension to home, hardstanding, drainage and swimming pool. (Retrospective)

Recommend Refusal

Resolved: the month's applications be reported to TDC as per the Planning groups recommendations. Proposed Cllr Amor, Seconded Cllr JS Daye – all in favour.

Business Group

The group met this evening.

There recommendations are on the agenda this evening.

Solar Report

Cllr Amor provided a verbal update. Thanks were given to Cllr Amor for his continued efforts.

Community Warden

Stay on agenda.

03/2026 – 11 | TDALC

Cllr Botterell

03/2026 – 12 | Committee Reports

Little Clacton Playing Field Trust

The Chairman/JS Daye reported:

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Village Hall

Cllr P Balbirnie (MBE) noted:

- hall has good usage and there is a fire and ambulance visit tomorrow

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- new CCTV being installed
- roof has been repaired
- metal covers have been installed to reduce any future concerns
- a couple of new seats are to be installed

Millennium Green

Cllr J Taylor/Cllr Amor noted:

- cars have been reported to TDC
- ticking on well

03/2026 – 13 | District Councillor Report

Cllr Bray reported on the following points:

- update on local planning matters
- County Council elections are on May 7th

03/2026 - 14 | Essex County Councillor Report

Cllr Land reported on the following points:

- Speed indicator devices for Harwich and Holland Road now near to installation

03/2026 – 15 | Finance and Motions

Resolved: To agree the monthly payments.

Proposed Cllr Botterell, Seconded Cllr P Balbirnie – all in favour.

Resolved: to release up to 8k for additional parking at Plough Corner

Proposed Cllr Duffet, Seconded Cllr Amor - all in favour

Resolved: that Great Oaktree Land Services be offered the grounds maintenance contract for the next three years. Proposed Cllr Gray, Seconded Cllr A Mitchell - all in favour

Resolved: to approve a grant of £1500 for the church ongoing maintenance. Proposed Cllr P Balbirnie, Seconded Cllr Amor - all in favour.

03/2026 – 16 | Items for future consideration

Social Media Policy

Holly tree has been planted

Nect two meeting will take place on Wednesdays (April/May)

Meeting Closed 20.51pm

The next meeting will be held on Wednesday 8th March at 7.30pm, 2026

Signed Chairman