

**LITTLE CLACTON PARISH COUNCIL**

**Clerk: Mr D Land**

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT PLOUGH CORNER  
ON MONDAY,  
02<sup>nd</sup> FEBRUARY 2026 AT 7.30 PM**

**PRESENT:**

**Chairperson:** J Cutting

**Councillors:** J S Daye, G Duffett, C Amor, D Hull, D Botterell, J Taylor, C Amor, L Gray, M Balbirne, P Balbirnie (MBE), D Steele

**District Councillor:**

**Essex County Councillor:** Dan Land

4 members of the public were in attendance.

**02/2026 – 01 | Welcome**

Chairman welcomed everyone to the meeting.

**02/2026 – 02 | Apologies for Absence**

Cllrs Bray, J and A Mitchell.

**02/2026 – 03 | Declarations of Interest**

To declare the existence and nature of any 'personal' or 'pecuniary and prejudicial' interest relating to the items on the agenda.

Cllr Botterell declared an interest in payment being received this evening.

**02/2026 – 04 | Public Forum**

Members spoke on the following:

Nothing to report.

**02/2026 – 05 | To agree the minutes of the council meeting held 05<sup>th</sup> January 2026**

**Resolved:** The minutes be accepted as a true record. Proposed by Cllr JS Botterell, seconded Cllr J Taylor - all in favour.

**02/2026 – 06 | Clerk's Report / Correspondence**

The clerk gave a verbal update on local matters including lighting, roadworks and other matters of interest.

- incursion of mud on Harwich Road path

**02/2026 – 07 | Chairman's Report**

The Chairman gave an update on the following matters concerning the village:

- chair has contacted TDC about 21 Harwich Road, there is now applications received that will go forward
- grass tenders are coming in and the deadline is this Friday
- trees to be planted on greens x 2

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#### 02/2026 – 08 | Crime and Prevention

Cllr Hull noted that crime was similar to last year. The Post Office has been hit by a bout of shop lifting. Replacement Special Constable needs to be advertised.

#### 02/2026 – 09 | Working Party / Committee Reports

##### Maintenance and Services

Cllr A Mitchell reported:

- path near church needs cutting back

##### Footpaths

Cllr L Gray noted to issues.

##### Streetlights

The Clerk said that lights are being addressed as and when they are brought to our attention.

##### Planning

To consider the planning applications received from Tendring District Council Councillor J Taylor sent her apologies. Cllr Taylor read out the comments made by the Planning Group on the applications listed below.

26/00046/NMA - Old Chicken Farm Thorpe Road CO16 9RZ

Non Material Amendment to 24/00376/VOC - Layout and width of the footpath link to the southern end of the site to be amended to suit the as built size of the attenuation basin.

Recommend Approval

26/00093/campno - Little Clacton Lodge Lodge Road CO16 9QD

Written Notification under Part 4, Class BC of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for temporary campsites.

Recommend Approval

25/01852/LBC - Bovills Hall St Osyth Road CO16 9DJ

Application for Listed Building Consent - Removal of cement render and reinstatement of traditional line render and oak cladding. Installation of timber frame and oak cladding plinth and timber framed glass panels and entrance door to already in-situ porch. Sympathetic "like-for-like" repairs to timber frame where necessary

Recommend Approval

**Resolved:** the month's applications be reported to TDC as per the Planning groups recommendations. Proposed Cllr Hull, Seconded Cllr Amor – all in favour.

##### Business Group

The group met in relation to the precept, grounds maintenance.

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### Solar Report

Cllr Amor provided a verbal update. Thanks were given to Cllr Amor for his continued efforts.

### Parish Fields Proposal

Chairman noted the idea to increase the size of the car park, install new CCTV. Business group to discuss and bring forward proposal.

### Community Warden

Tony our Special Constable has retired from Essex Police. He has indicated that he would be happy to help as a community warden, the council will consider if something can be sought. A consensus was found around the room that this would be a good idea.

### 02/2026 – 10 | TDALC

Cllr Botterell was away and unable to attend.

### 02/2026 – 11 | Committee Reports

#### Little Clacton Playing Field Trust

The Chairman/JS Daye reported:

- the finances are in good shape
- the leases are still progressing

### Village Hall

Cllr P Balbirnie (MBE) noted:

- roof incident – ongoing, but no blame lies with LCVH
- bookings are still strong

### Millennium Green

Cllr J Taylor/Cllr Amor noted:

- cars are a problem

### 02/2026 – 12 | District Councillor Report

Cllr Bray reported on the following points: Apologies

### 02/2026 - 13 | Essex County Councillor Report

Cllr Land reported on the following points:

- Speed indicator devices for Harwich and Holland Road now near to installation

### 02/2026 – 15 | Finance and Cheque Authorisation

**Resolved:** To agree the monthly payments.

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Proposed Cllr JS Daye, Seconded Cllr P Balbirnie – all in favour.

**02/2026 – 16 | Items for future consideration**

Community Warden

Chinese footpath – pallet flooding

Grant application form update

**Meeting Closed 20.51pm**

**The next meeting will be held on Monday 2<sup>nd</sup> March at 7.30pm, 2026**

**Signed Chairman**