

LITTLE CLACTON PARISH COUNCIL

Clerk: Mr D Land

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE
YOUTH AND COMMUNITY CENTRE ON MONDAY,
4th November 2019 AT 7.30 PM**

PRESENT:

Chairperson: J Cutting

Councillors: P De Vaux Balbirnie, M Balbirnie, D Botterell, L Gray, J Taylor, B Ward, J Jeffries, D Hull, J Smith Daye, A Mitchell, S Rowland

District Councillor: Jeff Bray

Essex County Councillor: Apologies received

11 members of the public were in attendance.

11/19 – 01 | Welcome from the Chairman

The Chairman welcomed people to the meeting.

11/19 – 02 | Obituary

The council paid tribute and acknowledged a minutes silence for Cllr Bellamy.

11/19 – 03 | Public Forum

Mrs Pasfield – Concerned about the state of Feverills Road and the amount of vehicle usage. Question raised as to the working hours of the industrial units at the end of Feverills, Cllr Bray to follow up.

ACTION: LCPC to send letters highlighting the concerns

Liz - Jive Ace are doing a concert for Hubbard and Harvey charity at the village hall – tickets on sale at Occasions Florists. Can the parish help to promote?

ACTION: LCPC to plug on social media and notice boards

Mr. Nicholls – Issue of tree root intrusion. Chair explained that the PC does not own the land and it's the Village Hall Trust he must deal with.

11/19 – 04 | Apologies for Absence

Apologies were received this month from Councillor Erskine

11/19 – 05 | To agree the minutes of the council meeting held 7th October 2019

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RESOLVED THAT: The minutes be accepted as a true record. Proposed by Cllr Botterell, seconded by Cllr P Balbirnie, all in favour.

11/19 – 06 | Clerk's Report

The council felt that an individual should push on with the ombudsman complaint against TDC Planning - Cllr Cutting leant his support on the matter.

ACTION: Contact TDC and ask for list of TPOs within the settlement boundary

ACTION: Contact TDC and let them we have no issues with the TPO proposals

11/19 – 07 | Chairman's Report

The Chairman reported that he would speak at the appropriate points in the meeting but gave the following update:

- Correspondence back from Cllr Erskine – Pelican Crossing at village hall, we have met requirements for the project to go through phase one.

11/19 – 08 | Crime and Prevention

Reports on a mixture of cases were read out by Cllr Hull, received from Tony Rowntree, (Special Constable) for the previous month.

Theft, vaping, traveller encampment, vehicle damage, abusive text

Cllr M Balbirnie **noted** that the vehicle involved at village hall incident had cloned number plates.

Cllr Cutting thanked Cllr Hull for her report.

11/19 – 09 | Working Party Reports

Maintenance and Services

Nothing to report

Footpaths

Councillor Jeffries/Gray updated the council that all paths clear except the one along A133, rosehip hedge.

ACTION: Cllr Jeffries will contact Sarah Potter on the matter.

Streetlights

Nothing to report, clerk has made Cllrs aware of the new light out near Betts Green Road.

Highways/Devolution

Cllr Cutting reported that Kendalls have done a great job on the potholes

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11/19 – 10 | Planning and Development

Councillor J Taylor read out the comments made by the Planning Group on the applications listed below.

RESOLVED THAT: that the recommendations be adopted. Proposed Cllr J S Daye seconded Cllr Botterell – all in favour.

Applications:

19/01469/FUL	103 Holland Road, CO16 9RU	Proposed additions to bungalow Recommend Approval
19/01490/FUL	2 Edward Close, CO16 9PR	Alteration to planning approval 17/01368/FUL to allow for a redesigned detached outbuilding. Recommend Approval

Determinations:

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Local Plan (Cllr Bray) – Cllr Bray explained that there were no hold ups on the Local plan and the inspection will reconvene 14th January

11/19 – 09 | Internet

Nothing to report

11/19 – 10 | TDALC

Cllr Botterell reported that there has been no meeting in the past month

11/19 – 11 | Little Clacton Playing Field Trust

Cllr J S Daye reported himself and the Chairman had attended a meeting at Thompson, Smith and Puxon, they had old documents which helped the process immensely. The leases will now be able to be sorted between various parties in due course.

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11/19 – 12 | Parish Field Upgrade

Steering Group meeting was held with Mike Letch, some recommendations have come forward for tonight's meeting.

The **COUNCIL NOTED:** (agenda item 11/19 – 12a) it has offered a contract for refurbishment of the Games Area as specified by the Public Contracts Regulations 2015 and confirms that the Proposed Contractor meets the specifications given.

RESOLVED THAT: (agenda item 11/19 – 12b) Outdoor Places be appointed as the approved contractor for the refurbishments of the games area; subject to satisfactory finalisation of specifications. Proposed Cllr P Balbirnie Seconded Cllr J S Daye - all in favour.

RESOLVED THAT: (agenda item 11/19 – 12c) The Council authorises the refurbishment working group to resolve any outstanding contract and specification issues up to a maximum of £140k. Proposed Cllr Botterell Seconded Cllr Taylor - all in favour.

The **COUNCIL NOTED:** (agenda item 11/19 – 12d) that the clerk should look to seek grants

WIFI proposal – Cllr Botterell explained we could add a public network to the already established private Wifi.

Proposal for access point in hall, cloud managed system, network name, welcome to LCPC Wifi, people will have to login. Equipment and 3-year Licence. Approx £530

RESOLVED THAT: The council agree to have public WIFI installed in the hall.

Proposed by Cllr J s day Seconded Cllr Hull. All in favour.

11/19 - 14 | Village Hall

Cllr P Balbirnie reported that the insurance should be able to cover the accident | the footpath is now complete across the field | ongoing conversation with landowner about Oak Tree.

11/19 – 15 | Millennium Green

Cllr M Balbirnie reported that the green is wet but hoping for one more cut. Cannisters of Nitrous Oxide gas have been found in excess on the field.

11/19 – 16 | Tendring District Councillor Report

Cllr Bray reported:

- Local plan has not been halted to the best of his knowledge
- 245 houses (why has this gone to appeal) – Applicant has asked for info which has not been provided, the council have not been able to determine therefore he has

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gone to appeal for non-determination.

- Bins – dealt with 26 issues including Betts Green Road. Forward issues direct to him

11/19 – 17 | Correspondence

Cyber threats link up with 3 other local councils

Action: Clerk to provide further information – leave on agenda for next meeting

RESOLVED THAT: the council approve the quote from Cochranes tree services for works at the end of Harwich Road for £500

Proposed by Botterell Seconded by M Balbirne - all in Favour

Action: Cllr Rowland asked if the council could be provide with relevant health and safety documents,

11/19 – 18 | Finance and Cheque Authorisation

RESOLVED THAT (agenda item 11/19 – 17a): The clerks wages be paid by standing order each month

RESOLVED THAT (agenda item 11/19 – 17b): Monthly payments to HMRC and Essex pensions be completed by direct debit

RESOLVED THAT (agenda item 11/19 – 17c): payments to utility companies be paid by direct debit

Proposed Cllr J S Daye seconded Cllr Ward – all in favour

The up to date balances of the Councils funds were noted.

RESOLVED: that the month's cheques be signed but to question TDC on the election invoice. Proposed by Cllr Gray Seconded Cllr M Balbirnie – all in favour

Pay Recipient	Net	VAT	Gross
Bouquet for outgoing clerk	25		25
Mr Gary Duffett	60		60
Poppy Appeal (wreath)	17		17

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Clerks Salary			561.78
	561.78		
Clerks Tax HMRC	149.2		149.2
Clerks Pension	209.79		209.79
Kendall Invoices: FM16A2248 GM16A2255 GM16A2262	1630.85	326.17	1957.02
Tendring District Council (election expenses)	271.69		271.69
AandJ Lighting	388.45	77.69	466.14
Bank Charges Nov	14.5		14.5
BT	155.56	31.11	186.67
Total November	3483.82	434.97	3918.79

11/19 – | Items deemed urgent by the Chairman

None

11/19 – | Matters for the next meeting

The Chairman reported that there will be a precept meeting with Business Group
Dates for next years meetings.

**The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday,
2nd December 2019**

**Chairman
2nd December 2019**