

## LITTLE CLACTON PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 3rd JUNE 2019 AT 7.30 PM

#### PRESENT

**Chairperson:** J Cutting

**Councillors:** De Vaux Balbirnie, M Balbirnie, D Botterell, L Gray, J Jeffries, A Mitchell, S Rowland, J Smith-Daye, J Taylor, B Ward.

District Councillor Bray

**Clerk:** Mrs G Loach

#### 5 residents

#### Residents issues.

Liz Otterman from the Harvey's and Hubbard's Charity announced that there would be village concerts set up to raise funds for the charity in Little Clacton. The Jive Aces were to return on Sunday 17<sup>th</sup> November 2019 and tickets will be on sale nearer the time.

#### 1. APOLOGIES

Apologies were received this month from Councillor R Bellamy

#### 2. CIRCULATION AND CONTENTS OF MINUTES OF THE PREVIOUS MEETING.

The minutes were proposed by Cllr M Balbirnie, seconded by Cllr L Gray and agreed by all and signed by the Chairman as a true record of the Annual Parish Council meeting on the 13<sup>th</sup> May 2019.

#### 3. MATTERS ARISING

The Chairman announced that he had received a resignation letter from Councillor J Rowland due to increased work commitments, which he reluctantly accepted. The vacancy will now be advertised in line with normal practises now that we are out of Election time. The Chairman wished to record his thanks to Councillor J Rowland for all her work and perseverance over her term of office.

#### 4. CHAIRMANS REPORT

The Chairman reported that he had received a complaint regarding a Harwich Road address where cars were being sold and he had reported it to TDC. Their Environmental Services team asked for Registration numbers and explained that although it is not illegal for someone to run the business from home, they must be registered. The Chairman said that he would contact them. District Councillor Bray said that he was aware of them, and that they must pay business rates if it is a business.

Trees were cut down at Connaught Road, just outside the Parish boundary in Weeley. An email was received by the Chairman from the TDC tree officer. They are not subject to TPOs but are detrimental to the look of the street now they are gone.

#### Devolution

The Chairman attended a meeting at Great Dunmow for the devolution scheme. All Councils have been allocated a 'buddy' who is a junior highways officer. The Chairman ran the Health and Safety email past a senior Officer and was given some good information. The grant is not to cover larger highways repairs, these will still be taken on by ECC. Highways. The Chairman met with the 'Buddy' and it was very useful. A monthly sheet is to be completed and submitted to ECC to claim any grant money.

#### ECC Complaint

Following on from the other month, an email had been received from ECC Legal Dept with a final report attached, which was then to be passed as evidence to a third party who will determine the course of action. The email was read out by the Chairman.

**5. CRIME AND PREVENTION**

An email from PC Les Hawkins reported that the ‘Special’ had passed his tests and would be starting after his attestation in a few weeks.

**6. WORKING PARTY REPORTS**

**a) Maintenance and Services**

Councillor S Rowland reporting that Peter (Painter) had been given the go-ahead and is currently doing a risk assessment before undertaking the work.

Although Councillor J Rowland has resigned, Councillor S Rowland reported that she would remain the contact with Gordon Evans as they have developed a rapport. Councillor S Rowland will report on any contact during the next meeting. Weeds are being reported as coming up everywhere and the Chairman enquired who sprays them usually. District Councillor Bray reported that a quad bike was used to take the sprayer round to spray the weeds. Gordon Evans is to be contacted to deal with the weeds in the interim.

**b) Streetlights**

Councillor A Mitchell reported that Betts Green Road /Harwich Road had a broken light. He has set up a meeting with A J Lighting. The Lamppost on The Street has now been done.

**c)Footpaths**

Councillor Gray said all the footpaths had passed inspection and the overgrown section at the end of Dead lane, she had now done. Harwich Road path was still to do. The Chairman said that if there were too many to call Kendall’s and we could pay for a one-off cut. The ECC cut footpaths twice a year.

**c) Planning and Development**

Councillor J Taylor reported on the following:

**(i) Applications:**

<p><b>19/00630/FUL</b></p>	<p><b>274 Harwich Road, CO16 9PY</b></p>	<p>Construct new C2 dwelling house as an extension to the existing C2 Children's care home with associated car parking and landscaping.</p> <p>Whilst we are mindful that same site application 18/01934/FUL (Variations of conditions 2 of CC/TEN/14/97 to accommodate children between the ages of 6-18) was approved, so too was Application 17/01048/FUL (Proposed conversion to 8no. apartments, Change of use from C2 to C3). This application would be a further back land style development, using only one point of access for all types of vehicles and pedestrians. If permission was granted we would request conditions that it can never be split up into flats/apartments.</p> <p><b>Recommend Refusal</b></p>
<p><b>19/00758/TPO</b></p>	<p><b>Lockyers Wood, Station Road, Thorpe Le Soken, CO16 0HF</b></p>	<p>1 - Removal of deadwood, 2 - Clearance of paths to a width of 1.2m (for a period of 5 years), A - 1 No. Beech - remove, B - clear area of 10m x 10m, C- clear area of 5 square metres, D - trim tree, E - clear area of 100 square metres, 1 No. Horse Chestnut - fell, G - Various trees - prune, H - trim roadside Privets and undergrowth.</p> <p><b>Recommend Approval – but subject to wildlife survey</b></p>

## (ii) Determinations

19/00408/FUL	168 Harwich Road, CO16 9NL	Proposed single storey porch. <b>Approval</b>
18/01614/OUT	Land adjacent to Sundowne, Homing Road, CO16 9ER	One dwelling <b>Approval</b>
19/00349/FUL	Land at Ancient House Batemans Lane, CO16 9EP	Proposed construction of all-weather ménage. <b>Approval</b>
19/00043/FUL	2 Edward Close, CO16 9PR	Proposed two storey side and rear extensions, single storey side and rear extensions, and a detached outbuilding following demolition of garage and conservatory and part demolition of existing extension. - Alterations to 17/01368/FUL - Proposed small infill to side extension to form larger bedroom. <b>Approval</b>

Councillor J Taylor read out the determinations made by the Planning Group above, Councillor De Vaux Balbirnie proposed, A Mitchell seconded and all agreed.

District Councillor Bray is to look into 19/00630/FUL

**iii) Local Plan** – No report from the Chairman, but District Cllr Bray will report later on this.

### **d) Business and Organisation**

The Chairman reported that the Business and Organisation group had chosen Norris and Fisher as the cheapest quote for insurance on behalf of the Council, this is a three-year undertaking.

The Chairman read out section 1 of the Annual Governance Statement and signed and dated it.

### **7. INTERNET**

The Chairman reported that the website had no issues currently and was up to date.

### **8. TDALC**

Councillor D Botterell reported that the meeting was held on 29<sup>th</sup> May 2019 and the AGM. The Chairman was re-elected in his absence and a new secretary and treasurer was found. CIF micro funding was discussed for grants of up to £500. The car rally impacted Wix village the most, but overall was hailed a success and most enjoyed the day.

### **9. LITTLE CLACTON PLAYING FIELD TRUST**

The Chairman reported that the Car Boot has started –and it was a good first week and second week. The weather was good.

Thanks to Cllr Mitchell for improving the ground for the Classic car show.

Metal has been disposed of from outside the pavilion, and now it looks clean and tidy.

### **10. VILLAGE HALL**

The Village Hall continues to do well. A grant has been acquired to upgrade the colour outside. A bit of character is being added to the playground by adding a curved path.

A barn dance is planned for later in the summer.

Football has been good to reduce vandalism in the village.

### 11. MILLENNIUM GREEN

It looks like the pond liner is deteriorating - as the water line is falling. Gordon Evans of Kendall's is to fix it at his own cost, once the wildlife has settled down.

The noticeboard details are to be given to the Chairman. The longer grass needs cutting to show off the flowers beneath. Councillors De Vaux and M Balbirnie are to Strim the area. The AGM is on 24<sup>th</sup> June 2019 at the Parish Office at 7.30pm. All are welcome.

Harold's relatives are to donate funds to pay for a memorial tree to be set up in the Green, we will also replace the Relay for Life tree at parish fields which has died.

### 12. TDC REPORT

District Councillor Bray thanked everyone for re-electing him. He is now also Vice Chairman to the Council. A Conservative led coalition has been set up at TDC.

He is no longer on the Local Plan Committee as he is now Vice Chairman.

The 550 homes issue is still being fought.

There is funding available from Sport England. Enquiries are being made.

### 13. CORRESPONDENCE

EALC	e- bulletins
Essex Heritage Trust	Essex Heritage News
Glasdon	Village Gateways – Sale brochure

### 14. FINANCE AND CHEQUES AUTHORISATION

The up to date balances of the Councils funds were noted.

Receipts:	£
CPRE (annual subs.)	36.00
GB Maintenance (Millennium Green)	80.00
Mrs G Cutting (Plants for Village Tubs)	46.00
Kendalls (23/24 April, 9/10 May)	974.21
Kendalls (additional area)	45.60
Eurofire Ltd (Safety certs)	132.06
Norris & Fisher (Insurance Brokers) Ltd	1872.76
Bank Charges May	13.85

The month's cheques were proposed by Councillor M Balbirnie and seconded by Councillor De Vaux Balbirnie, and all agreed.

### 15. ITEMS DEEMED URGENT BY THE CHAIRMAN

Upgrade to Parish Fields tennis courts – the tenders are to be reduced down to a few to take to the next stage. The Chairman is to contact Mike Letch to advise us on the next stage. A meeting will be called, probably on a Sunday.

### 16. MATTERS FOR CONSIDERATION

Councillor De Vaux Balbirnie said thank you to Mrs Gina Cutting for replanting the village tubs. They look very smart now.

Councillor Gray asked how we were getting on with the crossing at the school. The Chairman is to contact the school to check progress.

Councillor M Balbirnie reported that three weeks ago she was driving through Little Clacton and a small child ran right out in front of her. If she had been speeding, the child would have certainly been hit. It makes you appreciate the work of the speed watch and keeping to the speed limit.

Councillor Botterell asked Dave Birch in the audience what the results of the latest speed watch was. Mr Birch told him that there were 3 speeding cars still, but some are starting to remember we are there and slow down. Councillor Mitchell asked about risk assessments for speed watch areas, and Councillor Botterell answered him that they were in the process but now they were all done. Mobile VAS signs would still be useful.

Councillor Mitchel reported that the grass looks like it needs a cut.

There being no other business, the Chairman closed the meeting at 9.00pm.

**The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 1st July 2019**

**Chairman  
1<sup>st</sup> JULY 2019**