

LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 14th May 2018 AT 7.30 PM

PRESENT

Chairperson: J Cutting

Councillors: P De Vaux Balbirnie, D Botterell, L Gray, M Reed, J Smith-Daye, J Taylor and B Ward.

Essex County Councillor Andy Erskine

District Councillor M Brown

Clerk: Mrs G Loach

6 residents

Residents were given time to speak before the meeting began.

1. ELECTION OF NEW CHAIRMAN

The Chairman stepped down and handed over to Councillor De Vaux Balbirnie, acting as Vice Chairman who thanked the Chairman then enquired whether there were any nominations for Chairman. There were no other nominations for Chairman.

Councillor De Vaux Balbirnie proposed that Councillor J Cutting was re-elected, and all agreed. Councillor J Cutting was reinstated as Chairman. He thanked everyone for re-electing him and for all their hard work over the year.

2. APOLOGIES

Apologies were received this month from Councillors M Balbirnie, J Rowland, S Rowland and District Councillor J Bray. The Chairman reported that a letter of resignation had been received by Councillors H and S Smith.

3. CIRCULATION AND CONTENTS OF MINUTES OF THE PREVIOUS MEETING.

The minutes were agreed by all and signed by the Chairman as a true record of the Parish Council meeting and the Parish Annual meeting on the 3rd April.

4. MATTERS ARISING

None reported.

5. APPOINTMENTS

The Chairman enquired if any Councillors wished to change their roles. Councillor De Vaux Balbirnie proposed all existing Councillors keep their roles Councillor Botterell seconded and all agreed.

(a) Vice-Chairman – Councillor M Balbirnie

(b) Representative – TDALC – Councillor Botterell

(c) Representative – Community Care/Passenger Transport- Councillor Gray

(d) Representative – Village Hall – Councillor De Vaux Balbirnie

(e) Representative – Parish Fields – Mr Ray Bellamy/Chairman

(f) Representative – Meadow Millennium Green (5) :

Councillors M Balbirnie, Gray, M Reed, Taylor, Ward.

(g) Hubbards and Harveys Charities – Mr Peter Watson

6. WORKING PARTIES

The Chairman asked if anyone wished to change their responsibility. Councillor John Smith Daye proposed all remained in post, Councillor Taylor seconded and all agreed to remain in their roles.

The parties are as follows:

(a) Finance and Organisation (Clerk, Chairman, Vice Chairman + 3)

Now including Councillors Botterell, Smith –Daye and Taylor.

(b) Planning and Development (5): Chairman, Councillors M Reed, De Vaux Balbirnie, D Botterell, J Taylor.

(c) Maintenance and Services (3):

Councillors J Rowland, S Rowland, Botterell

(d) Crime Prevention (1) Councillor J Rowland

7. CHAIRMANS REPORT

The Chairman reported that he had emailed Essex County Council regarding the flooding at St Osyth Road and The Street. The Chairman was appreciative to receive a quick response. He read out the email received, which stated that the underlying problem was a capacity issue. The Chairman was asked to send another letter regarding the flooding problems. A Business and Organisation Meeting was held to discuss the capital project. This will be reported on later in the meeting. The Chairman wished to thank Frinton Kitchen and Bathrooms, who allowed the Parish to use their electricity supply for our Christmas Lights, and volunteered to do with no cost to the Parish. The Chairman had a meeting with the Head of Engaines School. It was very constructive regarding parking issues. The outcome was that expansion of the car park would be looked into. The Parish would support this. Residents and parents had also met the head about the parking problem. The Chairman offered to attend the PTA meeting to discuss with them. The Head Teacher is going to email various bodies regarding solutions and copy The Chairman into her emails. Then the Parish can email too to support their requests. Regarding the Pelican crossing request, the Chairman asked everyone to look where the driveways were and see where the crossing would go. There wasn't the space. Kendall Plus emailed the Chairman stating that bollards along Harwich Road were blocking the cutting of the greenswards along there. The Parish were asked if they could send a polite notice regarding the bollards etc. on the greenswards so that the grass can be cut. Also bollards need to be installed to stop the ground being churned up. The Chairman mentioned highways Rangers, but they can't get the bollards from Essex County Council. The Chairman is to check that it legal for us to put some in. Councillor De Vaux Balbirnie reported that they had replaced the bollards by the Village Hall and St Osyth Road.

8. RESPONSIBILITIES

The Chairman said following the resignation of two Councillors another representative is required for Highways, he would report on Highways in the interim.

Other Councillors to remain in their roles:

- (a) Highway Matters – Chairman
- (b) Street Lights - Councillor M Reed
- (c) Footpaths – Councillor Gray

9. WORKING PARTY REPORTS

a) Maintenance and Services

No report this month.

b) Footpaths

Councillor Gray reported that Essex County Council had been clearing by the Pylons. Blacksmiths footpath is hard to get through due to nettles.

c) Street lights

Councillor M Reed is to do a full survey on Wednesday. 7 lights are out at present. The contractor said that there were too many cars parked in St Osyth Road to get the equipment down there.

d) TDALC

No report this month.

e) Highways

The Chairman reported some issues.

f) Millennium Green

Councillor M Balbirnie reported that the footpaths were done twice in two weeks as they were growing so fast. Six whip trees were planted. The kestrels are in boxes. The Chairman visited the Green and it looks good. A wild flower area is to be left, but the rest is to be trimmed. Kendall Plus are to do a cut. The money is sorted out now, and the money should be in the account for the seats and fittings. Councillor M Balbirnie thanked the Chairman, Councillor Taylor and all the other helpers.

g) Planning and Development

Councillor M Reed reported on the following:

(i) Applications:

18/00669/FUL	153 Harwich Road CO16 9NL	Proposed single storey extension by renovation of existing extension. Recommend Approval
18/00557/FUL	Amida Betts Green Road.	Demolish existing building and replace with bungalows. The site is small and the nature of the Road would significantly change with the addition of these two bungalows and the demolition of the more suited current dwelling Recommend Refusal.
18/00556/Detail	Land North East of Tan lane CO16 9PS.	Reserved matters concerning access, appearance, landscaping, layout and scale. Recommend Approval.
18/00569/FUL	Bell View Tan Lane CO16 9PS.	Ground floor extension and internal alterations. First floor extension and roof alterations. Associated structural work. Recommend Approval.
18/00551/FUL	77 Harwich Road CO16 9NE	Proposed single storey extension. Recommend Approval.
18/00451/LBC	Grove Farm Tan Lane CO16 9PT.	See below
18/00460/FUL	Grove Farm Tan Lane CO16 9PT.	Alterations and extension to stables (Barn 1) to vary previously approved Wedding Venue change of use and design. It is thought that the listed building and its current appearance would be altered by the proposed alterations and additions and not in keeping with its current listing.

(ii) Determinations

18/00258/FUL	50 Feverills Road, CO16 9LZ	Single Storey extension - Approval Full
18/00106/FUL	Bovis Hall, St Osyth Road, CO16 9DJ	Change of use from Sui Generis to B2 and addition of cesspit – Approval Full
18/00365/FUL	Plot 5, Betts Green Road, Co16 9NH	Variation of condition1 amending landscaping plan. – Approval Full

Councillor M Reed read out the determinations made by the Planning Group above and all agreed.

Chairman, John Cutting, read out the letter that he had composed for the Appeal ref App/P1560/W16/3164169 in relation to the building of new properties in Centenary Way. With a couple of amendments, it was agreed that the letter should be emailed to the Inspectorate and copied to District Councillors Bray and Brown.

iii) Local Plan – No report

iv) Neighbourhood Plan – Nothing to report, until Local Plan done.

h) Business and Organisation

The Chairman said that the Business and Organisation party would form the steering group for the Capital project and were going to put a tender together over the summer with a view to starting the works sometime next year.

ii. This part of the meeting will be held in CAMERA at the end of parish meeting.

10. VILLAGE HALL

Councillor De Vaux Balbirnie reported that the Hall was going well and trees looked good. A strimmer was used to cut back the overgrowth.

11. PARISH FIELDS COMPLEX

The football season has now finished although one pitch will be kept available for practice and friendly games during the summer.

The first Classic Car Show is scheduled for 20th May followed by a dog show organised by the National Animal Welfare Trust on 26th May. The second Classic Car Show will be held on the 26th August.

Our Car Boot Season will start on 27th May and we are pleased to report that the Cancer Research Relay for Life teams will again be supporting us by manning the gate and organising parking. We are again hoping we may look to Parish Councillors for their support with collecting pitch fees. The Relay for Life event will be held on 14/15th July.

The Youth and Community Hall continues to be used on a regular basis, by a varied range of clubs and groups.

The Boot sale rota has been set up and the first week is covered but volunteers are sought for the next few weeks.

12. ESSEX COUNTY COUNCIL

County Councillor Erskine reported that the flooding at The Street is to be looked at like Thorpe le Soken Parish, where eleven different drainage systems were found. They were all small and unconnected. Investigations are to be set up but are unlikely to be sorted out for a long while. The Local Highways panel put forward for approval the crossing, but there are issues with the dwellings near the road. Councillor Erskine reported that he hadn't received any emails from the Head of Engaines School. The Chairman is to tell her the correct email to use. A London Road resident asked why there were no bollards on their side, and it is because cars are constantly parked there. The Chairman said he would look into it. Councillor Ward

reported that keep left sign had been flattened again, due to cars avoiding the large puddle and flooding in the road. Councillor de Vaux Balbirnie asked if we can put the 30mph signs back up, and Councillor Erskine said no.

13. TDC REPORT

Councillor Brown reported that the car rally was successful and now they have a 3-year contract. Weeley Parish also have planning issues like our Centenary Way, with 288 proposed to be built.

14. CORRESPONDENCE

EALC	e- bulletins
Richard Lawrence	Advert for Village Hall
TDC	Election Information

15. FINANCE AND CHEQUES AUTHORISATION

The up to date balances of the Councils funds were noted.

Receipts:	£
Precept 1 st Instalment	40,000.00
ATC Rent for 2017/18	600.00
Bank Loyalty reward	1.54
Total receipts	40,601.54
Cheques issued:	£
Clacton Business Services (Qtly payroll)	36.00
Information Commissioners Office (subs)	35.00
Eon (Apr)	126.98
EALC and NALC Annual subs	586.80
CPRE Annual Subs	36.00
Cochrane Tree Services	300.00
G B Maintenance	190.00
Mr J Cutting (reimb for Plant Hire)	241.95
GB Maintenance (Road and car park repairs)	300.00
Cheque Total	2591.54
Bank Charges (Apr)	10.25
Total	2601.79

The months cheques were proposed by Councillor Botterell and seconded by Councillor Gray, and all agreed.

16. ITEMS DEEMED URGENT BY THE CHAIRMAN

None this month.

17. ANY OTHER BUSINESS

None this month.

There being no other business, the Chairman closed the meeting at 9.10pm.

**The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday,
4th June 2018**

**Chairman
4th June 2018**