

LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 6th NOVEMBER 2017 AT 7.30 PM

PRESENT

Chairperson: J Cutting

Councillors: M Balbirnie, P De Vaux Balbirnie, D Botterell, L Gray, M Reed, S Rowland, J Smith Daye, H Smith, R Smith, J Taylor and B Ward

Tending District Councillor Jeff Bray

Essex County Councillor Andrew Erskine

Clerk: Mrs G Loach

3 residents present

Residents were given time to speak before the meeting began.

No resident issues

1. APOLOGIES

Apologies were received this month from Councillor J Rowland and District Councillor Brown.

2. CIRCULATION AND CONTENTS OF MINUTES OF THE PREVIOUS MEETING.

The minutes were agreed by all and signed by the Chairman as a true record of the meeting on the 2nd October.

3. URGENT MATTERS ARISING

None

4. CHAIRMANS REPORT

The Chairman requested a meeting with District Councillor Bray and Essex County Councillor Erskine and Essex County Council to discuss the pavements in Little Clacton. A letter was sent to the head of ECC, D Finch and he responded that they are making enquiries.

Contact was made with St Osyth Parish for a warden/ Community Officer. They are keen.

Thorpe Parish did not want to be part of it. Essex County Council funding for £5000 per year for 3 years is available. An application is to be made by the Chairman/Clerk to meet the deadline. Details on finding are being looked at. A business meeting is to be called.

The Norfolk PCSO situation is currently under review due to trouble in the summer.

Hopefully we can set something up from April 2018.

A tree grant has been applied for and the trees purchased. We are waiting for their decision.

£106 money has been requested for goal posts at Parish Fields to replace the ones which have fallen down.

A letter has been sent to Giles Watling MP regarding the treatment of Parish Councils and how we were told that housing must be allowed e.g. the motel site is a larger site than the originally agreed plan and is now being developed. The Chairman attended the Local Plan meeting and policy LP6 was discussed. Councillor John Smith-Daye put up a good argument and other Councils agreed. LP6 is very important to this village due to rural links.

5. MATTERS BROUGHT FORWARD

(a) Highways

Councillor R Smith reported that he had concerns in the increase in traffic along Holland Road. Councillor Smith Daye reported that bollards had been knocked down by the Village Hall and the road sign at Holland Road was also down. Councillor De Vaux Balbirnie reported that there were 'Priority Road designs' available to slow traffic down. The Chairman asked if Essex County Council could do anything and Essex County Councillor Erskine explained that the Highways budgets had been halved and they could not afford to do anything.

6. POLICE/CRIME REPORT

Councillor S Rowlands reported the crime figures for July (17) and August (18). He reported that Councillor J Rowlands is compiling a graph to compare figures over the year and show trends.

WORKING PARTY REPORTS

(a) Maintenance and Services.

Councillor S Rowlands reported that Alan was asked for Perspex for bus shelters. The Chairman suggested that the existing Perspex was painted green to hide the graffiti and save the cost of new Perspex. The Chairman said he had asked Alan to re-paint the 'keep clear' signs on the road.

(b) Street lights

Councillor M Reed reported that the concrete columns were a problem. The van has now been moved and the work can commence along Homing Road.

(c) Footpaths

Councillor Gray reported that all footpaths were fine now and all the work had been done. Councillor M Reed reported that a large quantity of ivy was dumped at the Blacksmiths foot path. Councillor Smith Daye offered to take it to the tip.

(d) Planning and Development

(i) Councillor M Reed reported on the following:

17/01564/FUL	103 Harwich Road CO16 9NE. Extension of existing bedroom over garage with Possible en suite.	Recommend Approval
17/00074/FUL	Former Greengates Residential Park Weeley Road. Discharge of conditions 3 – Construction Method Statement, 7 – Surface water details, 10 – Screens walls and fences, 12 Landscape Management. 7 Surface water details is a letter from an engineer, but suitability not as yet confirmed by Highways as sufficient to meet 1-100-year target and not as yet supported by SuDs. 10-12 insufficient detail for longer term maintenance of conditions beyond construction.	Recommend further detail before conditions are lifted
17/01669/FUL	15 Harwich Road CO16 9ND. Revision to approved 17/01092/FUL	Recommend Approval
17/01793/FUL	190 Harwich Road CO16 9PU. Ramped access.	Recommend Approval
17/01786/FUL	– 60 Holland Road CO16 9RS. Single storey side extension with 2 of light domes and front canopy to form Annexe.	Recommend Approval
17/01815/FUL	– 3 Holland Road CO16 9RT. Single storey flat roof extension, rear dormer and 2 of Juliet balconies replacing existing windows overlooking proposed flat roof extension.	Recommend Approval
17/01681/TPO	– Church of St James CO16 9RP. Reduce trees and trim hedges.	Recommend Approval

Decisions.

17/01687/TPO – St James Church. Reduction of trees and hedges,
Approval Full.

17/01436/FUL – 3 Edward Close CO16 9PR. Erection of pair of houses and one bungalow.
Approved Full.

17/01634/NMA – 2 Cooks Green Farm Cottages CO15 9QH. Change Garage door to window.
Approval Non Material Amendment.

17/01351/FUL – 19 Holland Road CO16 9RT. Proposed rear and side extension.
Approval Full.

(iii) Local Plan – A local Plan meeting was held and we are to lose our 5yr supply status. Inspectors have given lower numbers. We will continue to fight the Car Boot site and ask for a judicial review. Inspectors were asked to be more consistent. TDC are now at stage three of the plan.

(iv) Neighbourhood Plan – to be taken off the agenda until Local Plan has been agreed. Most parishes have to fund it themselves. We would also have to agree it with TDC.

d) Finance and Organisation

Proposed Meeting Dates 2018

8	January	
5	February	
5	March	
9	April	Annual Parish Meeting
14	May	Annual Parish Council Meeting
4	June	
2	July	
6	August	
3	September	
1	October	
5	November	
3	December	

8. INTERNET

The Chairman stated that there was nothing to report.

9. TDALC

No TDALC meeting this month.

10. PARISH FIELDS COMPLEX

a) The Chairman reported that all the facilities continue to be used on a regular basis, both playing fields and the Youth and Community Hall.

The Shore field school low noise firework display took place on 5th November and was very successful and well received.

Arrangements are in place for the commemorative tree planting on Saturday 18th November 2017 at 11.30 am in support of the Relay for Life event at Plough Corner. We hope members of the Parish Council will be able to attend. Refreshments will be available in the Youth and Community building.

b) The RAF are to site a memorial on Parish Fields as Parish Field was used in the First World War as a designated landing site. Harwich Road was all open fields then. It will be a plinth with a marble insert. The Parish Council is to send a letter to them agreeing with installation and also confirming that we wouldn't be responsible for the ongoing maintenance. All agreed.

11. VILLAGE HALL

Councillor De Vaux Balbirnie reported that at the Village Hall not much was going on. There is a problem with the Astroturf – the seams are coming apart and it is not satisfactory. As it is a safety issue the company are to come free of charge. We are waiting for a date to be arranged. A relay for life event is being organised. Councillor Botterell reported that the new mobile flood lights are causing a problem on the roads as they are distracting

12. MILLENNIUM GREEN

Councillor M Balbirnie reported that at the Millennium Green they were waiting to position the seats so that they can be fitted. At Elm road the stones are to be delivered and it should all be finished within a month.

13. ECC

Essex County Councillor Erskine reported that he was looking into issues at Harwich Road. The Chairman asked about some pavements not being suitable for wheelchairs and bollards along Harwich Road being replaced with cones. Essex County Councillor Erskine didn't know what the progress was at the present time. He reported that any works had to wait 18 months until work was started from the LHP.

14. TENDRING DISTRICT COUNCIL

District Councillor Bray reported the progress of the Boundary Review. He said Little Clacton would not be joined with St Osyth and would probably stand alone, with a single councillor. Harwich and Clacton are to join. Clacton may lose Little Clacton and Weeley. A complaint had been received by a resident that they were not able to use the car park at the village Hall when taking their child to school. They had trouble crossing and they felt it was dangerous. The Chairman asked how we could commission a 'lolly-pop' person to aid crossing. District Councillor Bray said that the school must request it, and they have already been told how. He warned that the camera car is to be in our area soon.

15. CORRESPONDENCE

EALC	e- bulletins
EALC	County Update
Wicksteed Playgrounds	Matched Funding Opportunity

16. FINANCE AND CHEQUES AUTHORISATION

The up to date balances of the Councils funds were noted.

Receipts:	£
Bank loyalty reward	1.98

Cheques issued:	£
Clacton Business Services	36.00
PFK Littlejohn (Annual Accounts external audit)	360.00
Eon (Oct)	122.88
Kendall plus (inv. 6809)	638.27
Viking	74.29
Crispins Sandwich Bar (Buffet 16/9)	130.00
GB Maintenance (Millennium Green)	80.00
Clacton Garden Centre	130.00
Stow Forge Fabrications (50% deposit)	600.00
Homeview Surveillance	243.60
Kendall plus (unpaid inv. From 2016)	212.56
Bank Charges	13.15

Councillor Taylor asked about sponsors for the flower displays. She said we could remove names. We should ask if they would like to pay to sponsor. The Chairman said we could contact the school to meet and discuss if the children's gardening club could be involved. The Finances were proposed by Councillor Smith Daye and seconded by Councillor Botterell, and all agreed.

17. ITEMS DEEMED URGENT BY THE CHAIRMAN

The Chairman is to arrange a business and finance group meeting.

He reported that the Councillor Ward had temporarily fixed the chain on the war memorial. The memorial is to be cleaned for the service. Guidance is to be sought from The British Legion on how best to clean it. The chairman was looking for volunteers to help and he would meet on Friday afternoon if anyone was available. Long term, Councillor M Balbirnie is to make enquiries about the proper maintenance. The Chairman reported that there was a 9:45 am service on the 12th November at the War memorial. Councillor M Balbirnie reported that it would be followed by a church service at St James Church at 10.30am.

18. ANY OTHER BUSINESS

There being no other business the chairman closed the meeting at 9.30pm.

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 4th December 2017

**Chairman
4th December 2017**