
LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY 12th MAY 2014 AT 7:30 PM.

PRESENT

Councillor P Watson (chair)

Councillors Mrs M Balbirnie, R Bellamy, P De-Vaux Balbirnie, J Dunnett, Miss L Gray, B Ward, Mrs E Ward, Mrs A Wood

There were 12 residents present.

1.APPOINTMENT OF CHAIRMAN

It was proposed by Councillor De-Vaux Balbirnie, seconded by Councillor E Ward and agreed that Councillor Watson be appointed Chairman for the forthcoming year.

The Chairman then closed the meeting to allow the Public to speak.

2.APOLOGIES: Councillors **G Bush, J Cutting, Mrs H Smith and R Smith**

3.MINUTES OF MEETINGS HELD ON 7th APRIL 2014

Both the Annual Parish Meeting minutes and the Parish Meeting minutes were approved and signed by the Chairman as a true record

4.MATTERS ARISING (a) Parish Fields

At the last meeting under Any Other Business, the question of viability of Parish Fields was raised due to reduced income from car boot sales and pitch hire. The Parish Fields complex and the facilities provided, belong to Little Clacton Residents with the Parish Council as custodians, who in turn are responsible for its protection and upkeep for perpetuity. This could require a sum of money to be included in our precept but fortunately the aim of the Parish Fields management team is to make the facility self funding and have achieved to do this over the recent years. In addition by good management the team have made considerable contributions towards the current refurbishment programme.

5.APPOINTMENTS

The Chairman suggested that to save time, existing representatives were re-appointed with just a couple of amendments:

a) there is no Community Care now, so this can be removed from the list

b) Councillor Bellamy wishes to stand down as Parish Fields representative and Councillor Bush has agreed to take on the lead at Parish Fields

c) Whilst we are waiting for Natural England to give us their approval to take over the Millennium Green, I have started preparing a constitution, a legal requirement of the Charity Commission, proposing that the management team will be made up of two Parish Councillors and two residents. With this in mind I am hoping Councillor M Balbirnie will continue to take lead on Millennium Green Management Team and I would ask Councillor B Ward if he agrees to be the other Council Representative.

REPRESENTATIVES

TDALC: Councillor H Smith

VILLAGE HALL: Councillor Dunnett

PASSENGER TRANSPORT: Councillor Gray

PARISH FIELDS: Councillor Bush

CHARITIES TRUSTEE – Hubbards and Harvey Charities: Councillor Watson

MEADOW MILLENNIUM GREEN: Councillor M Balbirnie and Councillor B Ward proposed by

Councillor Watson and seconded by Councillor De Vaux Balbirnie

6.WORKING PARTY MEMBERSHIP

MAINTENANCE AND SERVICES: Councillor Watson

Street Lighting: Councillor Ward

Footpaths: Councillor Gray

PLANNING AND DEVELOPMENT: Councillors Wood, Bellamy, DeVaux Balbirnie, Cutting, Gray.

POLICE & CRIME PREVENTION: Councillor Cutting

ORGANISATION AND MANAGEMENT OF BUSINESS : Chairman, Clerk, Assistant Clerk, Councillors Bellamy, Dunnett & Wood. The Chairman proposed that Mrs Loach, the Assistant Clerk be added to the team, and all agreed.

7.MATTERS BROUGHT FORWARD

(a)Highways

Councillor Bellamy stated that a broken kerb that was reported 9 years ago, has now been fixed. He also reported that due to Highway repairs in the area there will be a temporary speed limit of 10 miles per hour in roads affected. The repairs will be starting from 1st May 2014 and last for 18 months.

The Chairman closed the meeting 7.55pm.

The Chairman reopened the meeting 7.57pm.

8.WORKING PARTY REPORTS

(a)Maintenance and services

(b)Street Lights The Chairman asked Councillor Ward to work on a list, prioritising lights to be fixed, to get the work completed.

(c)Footpaths

Councillor Gray reported that a complaint had been received regarding dogs gaining access to the bypass through a stile, which could be a potential danger to children also. It was suggested that a gate would be a better option. Councillor Gray is to speak to the footpath officer.

(d)The Chairman reported that the new revised Financial Code Regulations as set out in the NALC 2014 document, was to be adopted from this meeting onwards. Little Clacton Parish Council comply with the regulations in both working practices and monitoring. A copy will be held in the Office.

9.PLANNING AND DEVELOPMENT

Councillor Wood reported on the following planning applications and determinations:

Applications

14/00503/FUL	Construction of a single storey rear extension, installation of 3 no roof lights and insertion of new window in gable for new living area in loft space.	19 Barrington Close, Little Clacton -Approval
14/00538/OUT	Proposed residential development.	Land to South West Junction of Homing Road

		& Talbot Road, Little Clacton - Approval
14/00159/FUL – Amended Plan	Development of 25 Dwellings	Land comprising Greengates Residential park and 28 Weeley Rd, Little Clacton -Approval
14/00049/FUL- Appeal	Proposed Dormers to front elevation.	25 Feverills Road, Little Clacton - no comment
14/00106/FUL – Amended Plan	Proposed residential development	36 Holland Road, Little Clacton - Refusal – letter to be sent

Determinations:

14/00094/FUL Refusal – Full 17.04.2014 Delegated Decision	Removal of condition 03 of Planning Permission 11/00535/FUL (Allowed under appeal APP/P1560/A/11/2159056/NWF) retention of existing dwelling.	The Orchard, Grove Rd, Little Clacton
14/00327/FUL Approval –Full 22.04.2014 Delegated Decision	Alterations to roof including new windows to form 3 bedrooms together with erection of a double garage to the rear.	28 Harwich Road, Little Clacton
14/00286/FUL Approval –Full 01.05.2014 Delegated Decision	Proposed single storey rear extension to replace existing conservatory, raise roof of rear projection and insert side facing dormer to create an additional bedroom.	6 St Osyth Road East, Little Clacton

14/00345/FUL Application Withdrawn 08.05.2014 Delegated Decision	New 3 Bedroom Dwelling.	6 Galloway Drive, Little Clacton
--	-------------------------	-------------------------------------

10. Millennium Green

Councillor M Balbirnie distributed and read out a report stating that there was no further news from Natural England with regard to the transfer of the Trust to the Little Clacton Parish Council and this is holding up vital work which needs to be carried out on the Millennium Green. The area is becoming overgrown , even the walkways and the pond area is looking unkempt with the water in the pond high. There is evidence that the living hedge wires around the pond have been cut in two places and the whips broken down. A seat had been removed and the metal clamps left in the ground have now been taken into safe keeping.

11.TDALC No report this month.

12.Village Hall

The Village Hall has been booked as a polling station for the forthcoming European Parliamentary Elections on 22nd May 2014. The hall continues to be a popular venue for all types of events and parties.

Following the recent AGM we still have a few vacancies on the committee for anyone interested in helping the village hall. A very successful Barn Dance in aid of village hall funds was held a month ago. Further fund raising events are planned for this year.

13.Parish Fields

Councillor Bellamy reported that this year's football season is coming to a close. Early indications are that there will be a lot more games played at Plough Corner in the 2014/15 Season. A very poor start to the Car Boot season with a distinct shortage of sellers, partly due to the increased number of sales in the nearby area asnd possibly some of our regulars not realizing we had made an early start to the season even though we did our normal advertising. Urgent action was taken by way of extending our press coverage area and employing a trailer hoarding to make the public aware. We also offered free pitches over the bank holiday to attract new sellers and to make them aware of the facilities available at Plough Corner. This had the desired effect resulting in a packed field on May 4th and 5th with about 150 sellers. Unfortunately poor weather last weekend prevented us from seeing if these new sellers will use us again but we will hope for better numbers when the Car Boot Sales resume on 25th and 26th May, following the Classic Car Show on the 18th May. The Youth and Community Hall continues to be in regular and active use

14.Essex County Councillor

No report this month.

15. Tendring District Council

Councillor De Vaux Balbirnie distributed and read out a report on issues affecting this parish from the District Council. The report discussed Planning, Assisted Area Status, Women's Tour

2014, PPG Group, New Chairman at Tendring District Council for 2014/15; Councillor Van Guglielmi, with Councillor Nicholls as vice Chairman. Clacton's Crime Prevention Panel's Crime Prevention Day on 29th May at Clacton's Town Square and Pier Avenue between 10am and 3pm and Plough Corner Hedge , which urgently needs cutting back to ensure the safety of the public when walking along the pavements around Plough Corner.

16.CORRESPONDENCE

ECC Making the Links
Barry Coker
Asset

Tendring District Council
Request for Blacksmiths Arms to be a Community

17.CHEQUE AND FINANCE AUTHORISATION

Finance and Cheques Authorisation

The up to date balances of the Councils Funds were noted.

Cheques Issued:

£

HMRC (PAYE)	169.40
RB Design Studio	100.00
E.ON (March/April)	556.00
Tendring Eldercare (prev. Family Support)	100.00
Kendall Commercial Services (St James)	286.50
Kendall Commercial Services (grounds)	551.33
Willow Contracts (PCM145)	5,700.00
Viking (stationery)	126.88
HomeView Surveillance	108.00
EALC (annual Subscription)	527.43
Business Services at CAS (insurance)	3,173.09
Viking (ink & stamps)	192.68
E.ON (May)	283.20
Kendall Commercial Services	46.80

18.ITEMS DEEMED URGENT BY THE CHAIRMAN

None

19.ANY OTHER BUSINESS

Councillor Ward enquired about the Apple Tree Public House development and landscaping, which is still outstanding. The Chairman stated that they were still within the timescale that they had been given as an extension, and there was nothing that The Parish Council could do unless this date was breached.

The Chairman requested that the Assistant Clerk writes to Tendring District Council in support of the Community Asset request received.

20. The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday,

2nd June 2014.

Chairman
2nd June 2014
