

LITTLE CLACTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE
YOUTH AND COMMUNITY CENTRE ON MONDAY,
7 APRIL 2014 AT 7.00 PM

PRESENT

Cllr Peter Watson in the Chair

Cllrs Mrs M Balbirnie, R Bellamy, G Bush, J Cutting, P De Vaux Balbirnie,
J Dunnett, Miss L Gray, B Ward, Mrs E Ward and Mrs A Wood.

There were 2 residents and County Cllr A Erskine present.

APOLOGIES

Councillors H Smith and R Smith sent their apologies.

ANY ARISING URGENT MATTERS

None

MINUTES OF MEETING HELD ON 3 MARCH 2014

The Minutes were proposed by Councillor De Vaux Balbirnie, seconded by Councillor Cutting and approved by all and duly signed by the Chairman as a true record.

MATTERS ARISING

None

MATTERS BROUGHT FORWARD

(a) INTERNET

Cllr Bellamy reported that the Council website continues to provide details and news regarding all aspects of the Councils activities, as well as information and publicity about local organizations and events, for the benefit of village residents.

The Special Events page has recently been updated regarding forthcoming events.

(b) Highway Matters: Essex County Councillor Erskine reported that the B1441 Weeley By Pass will now have a speed limit of 40 mph and that the 30mph will start from the side of the school, opposite Rubydene and Joydene, and run all the way to Kempton Park.

(c) Planning and Development

Before this item was started, Councillor Watson Disclosed an Interest and handed the meeting over to the Vice Chairman, Councillor Bellamy

Cllr Wood then reported on the following Applications & Determinations:

14/00094/FUL	Removal of condition 03 of Planning Permission 11/00535/FUL (Allowed under appeal APP/P1560/A/11/2159056/NWF) retention of existing dwelling.	The Orchard Grove Road Little Clacton APPROVED
14/00286/FUL	Proposed single storey rear extension an additional bedroom.	6 St Osyth Road East Little Clacton APPROVED
14/00327/FUL	Alterations to roof including new windows and double garage to	28 Harwich Road Little rear.Clacton

14/00263/FUL	Single storey side and rear extension	33 Harwich Road Little Clacton APPROVED
14/00345/FUL	New 3 bedroom detached dwelling.	6 Galloway Drive Little Clacton APPROVED
14/00316/FUL 14/00317/LBC	To demolish existing single garage and gym room and build new double garage and gym room with new car turning area.	Parkgate Farm Holland Road Little Clacton APPROVED if sympathetic to condition of the house.
14/00358/FUL	Variation of conditions 7 and 11 of approved application 03/00955/FUL to extend hours of trading (condition 7) and to vary usage of the site (condition 11).	Ewden Holland Road Little Clacton Keep to original rejection, no Sunday trading.

Determinations:

<i>14/00256/TELLIC Deemed Consent 07.03.2014 Delegated Decision</i>	<i>Outside 2 Holland Road Little Clacton</i>	<i>Installation of a high speed Broadband cabinet.</i>
<i>14/00041/FUL Application Withdrawn 10.03.2014 Delegated Decision</i>	<i>Mr & Mrs K James Ewden Holland Road Little Clacton</i>	<i>Variation of conditions 7 and 11 of approved application 03/00955/FUL to extend hours of trading (condition 7) and to vary usage of the site (condition 11).</i>
<i>14/00049/FUL Refusal - Full 11.03.2014 Delegated Decision</i>	<i>Mr & Mrs Cooper 25 Feverills Road Little Clacton</i>	<i>Proposed dormers to front elevation.</i>
<i>14/00124/OUT Refusal – Outline 31.03.2014 Delegated Decision</i>	<i>Land to rear of 2-4 St Osyth Road East Little Clacton</i>	<i>One aspirational dwelling</i>

Councillor Bellamy then returned the meeting to the Chairman

(d) Parish Business

New Standing Orders –The Chairman has gone through the revised 2013 version of the Tendring District Council Members Code of Conduct document and proposed they are adopted for Little Clacton Parish Council with the following amendments:

PART 1 INTRODUCTION

Item 2 When does the code apply?

2.1 In this Code “ meeting” means any meeting of:

- (a) Little Clacton Parish Council
- (b) Elected and Co-opted Members
- (c) Any of the Working Parties or Groups
- (d) Informal meetings with other members and/or Officers relating to the discharge of the Councils functions.

Part 2 MEMBERS INTERESTS

Section 4; 5; 6; 7; 8; 9 & 10

Disclosure of Interests

We accept, support and will work within the conditions specified in these sections and sub sections and **I propose** to nominate the Parish Clerk as the Parish Council's Monitoring Officer.

Seconder: Councillor R Bellamy Agreed by all

Guidelines for the 'Disclosure of Interests' at meetings:-

First and before any discussion on an item placed before the Council **you must always disclose if you have an interest – whether or not such an interest is registered on your Register of Interests.**

In general it is required that following your declaration of interest you can be asked to leave the meeting during the discussion on the item being considered by members.

With any form of Pecuniary Interests, the member should always withdraw from the meeting.

However, if the declared interest is non pecuniary – a general interest – the member should leave the meeting immediately after making their representations and before the business is under consideration, unless they have obtained the dispensation from the monitoring Officer. Dispensation can be sought by applying to the Monitoring Officer a minimum of 48 hours before the meeting and if granted, it is at the discretion of the Monitoring Officer. IF you are permitted to stay in the meeting place you are not permitted to participate in any further discussion or participate in any vote on the matter under consideration at the meeting.

In other words, a member who has declared an interest, can ask the Monitoring Officer to consider if they can stay at the meeting during the discussion and vote.

The Monitoring Officer must consider in their judgement what, if any, effect or influence this would have on the discussion or the result of the business in hand.

The **Chairman proposed** that we agree to adopt, in principal, the revised Tendring District Council 'Members Code of Conduct' with the above local variations.

Seconder :Councillor J Dunnett. - Agreed by all.

We will now write to TDC and confirm our adoption of the document as from our meeting on April 7th 2014.

A copy of the above 'Code of Conduct' including our local variations will be held in the Parish Office

(6) CORRESPONDENCE

Post Office

Little Clacton Post Office Closing
– Burrsville to provide the service.

Auditors

Audit Date to be 9th June 2014

(7) FINANCE AND CHEQUES AUTHORISATION

The up-to-date balances of the Council's funds were noted.

Payments received:

ECC Grass Cutting £1,415.88
ECC car parking £1,000.00
ATC rent £600.00
TDC 1st precept £37,150.00
Bank Tracker interest £4.21

Cheques issued:

	£
HMRC – (PAYE)	169.40
RB Design Solutions	100.00
E.ON	292.14
Tony Nash (WP137)	96.00
Family Support – Clacton (February)	100.00
Pets on the Green (xmas lights)	152.38
L Lane (PCM135/1)	4,700.00
Gas Tec Installations Ltd	252.00
CPRE (annual subscription)	29.00
Euro – Fire Ltd	165.30
Kendall Commercial Services (Mill. Grn)	120.00
Little Clacton Parish Fields (services)	80.00
Mrs I Watson (50%War Memorial Flowers)	60.00
Land Registry	14.00
Clacton Business Services	37.08
Family Support – Clacton (March)	100.00
Kendall Commercial Services (St James)	281.03
Kendall Commercial Services (Grounds)	551.33

8054.59

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(8) ITEMS DEEMED URGENT BY THE CHAIRMAN

None

(9) ANY OTHER BUSINESS

Councillor Ward thanked Councillor Cutting for putting the case forward at the Planning Meeting against 36 Holland Road, which has now been deferred.

There being no further business, the Chairman closed the meeting at 7.55pm

(10) The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 12 May 2014

Chairman
12 May 2014