

LITTLE CLACTON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE YOUTH AND COMMUNITY CENTRE ON MONDAY, 3th FEBRUARY 2014 AT 7.30 PM

PRESENT

Councillor Peter Watson in the Chair

**Councillors M Balbirnie, R Bellamy, J Cutting, P De Vaux Balbirnie,
J Dunnett, H Smith, R Smith, L Gray, B Ward, E Ward and A Wood.**

**Essex County Councillor Erskine, Youth worker Miss MacKechnie (part time) and
6 residents present.**

Before the Meeting, Miss MacKechnie held a short talk about Essex County Council Youth Services, and explained which resources were available for volunteers to use.
kirsty-mackechnie@essex.gov.uk

1. APOLOGIES

Councillor G Bush sent his apologies.

2. ANY URGENT MATTERS

None

3. MINUTES OF MEETING HELD ON 6th January 2014

Councillor Wood proposed, Councillor Gray seconded and all agreed the previous month's minutes which were then approved and signed by the Chairman as a true record.

4. MATTERS ARISING

Sladbury Solar Panel Farm

The Chairman read out a letter from Push Energy relating to S106 Community benefits regarding the proposed solar farm at Sladbury Farm. Councillor Cutting suggested that we acknowledge the letter but re state our original concerns to the proposal.

Disaster Plan

Councillor Cutting reported that the Disaster Plan had now been completed for Little Clacton. A copy of the plan was distributed to Councillors and time was taken to read quickly through the plan, Councillor Cutting proposed the plan, Councillor De Vaux Balbirnie seconded and all agreed.

5. MATTERS BROUGHT FORWARD

(a) Highway Matters: Councillor Smith reported that he had been in contact with the Highways engineer and Network Rail was now back on track and the start to Rayners Bridge works have been extended to August 2014. Councillor Cutting enquired about pot holes in the pavements which he had reported on the Essex County Council website. Councillor Wood also asked about pot holes that she had reported on the Website. County Councillor Erskine said that if they still hadn't heard this week then they should forward the details to him to chase up. The Clerk read out a letter received regarding highways works.

b) Parish Business

The Chairman stated that The NALC has issued new Standing Orders. He will review them and report on changes at the next meeting.

6. POLICE/CRIME PREVENTION

Councillor Cutting read out excerpts from the latest report, covering December, which described various assaults and thefts within the Little Clacton Parish.

7. WORKING PARTY REPORTS

(a) Maintenance and Services

The Chairman reported that there had been no response from Essex County Council to our correspondence regarding the replacement gateway on Weeley Road. County Councillor Erskine has offered to help, so the relevant paperwork has been passed to him. The Chairman has placed an order to repair the damage to the car park gate post and drain inspection chamber. To secure the car park, the post had to be dug out and re-concreted, brackets, railings and notice board supports all had to be replaced, the inspection chamber brickwork and cover also needed attention. The cost of work was £637 including VAT. The recording from the CCTV camera, due to sun being low in the sky could not identify clearly the offending vehicle registration number, but Essex Police have narrowed it down to just 5 vehicles, and are hoping to eliminate a few more with further picture checks.

(1) **Footpath Lights** – Councillor Ward reported that two lights had been reported out and that they were unable to be repaired. Also, another Light had gone out in Elm Road, and this is also irreparable.

(2) **Footpaths** – Councillor Gray reported that the footpaths were too muddy at present to walk along, but looked passable and free of obstructions.

(b) **Planning and Development** Councillor Wood reported on the following

(1) Applications:

14/00041/FUL Mr & Mrs K James	Variation of conditions 7 and 11 of approved application 03/00955/FUL to extend hours of trading (condition 7) and to vary usage of the site (condition 11).	Ewden, Holland Road, Little Clacton - The Parish state that their hours should be limited to 8-6pm Monday to Saturday inclusive, but no Sunday or Bank Holiday trading. The Parish also believe that there is insufficient space for sale of vehicles and caravans.
14/00049/FUL Mr & Mrs Cooper	Proposed dormers to front elevation.	25 Feverills Road Little Clacton - The Parish would like to suggest that the downstairs window is increased to match the upstairs window proposals, as there would be no objections if the property looked balanced.
14/00106/FUL Mr & Mrs M Skeels	Proposed residential development comprising of 6 No. bungalows, 5 No. garages and 1 No. cart lodge.	36 Holland Road Little Clacton - Comment on this proposal is to be made at the next meeting, as the application has only just been received and our Planning Group have not had time to review it.

(2)Decisions:

13/01237/FUL Approval - Full 08.01.2014 Delegated Decision	Single storey rear extension and conservatory.	Mr & Mrs Fisher 76 St Osyth Road East Little Clacton
13/01281/FUL Refusal - Full 06.01.2014 Delegated Decision	Erection of one chalet bungalow incorporating conservatory.	Mr A Wicken Land rear of 84 Harwich Road Little Clacton
13/01352/FUL Approval - Full 22.01.2014 Delegated Decision	Single storey rear extension to replace existing.	Mr C Harvey 271 Harwich Road Little Clacton
13/01234/FUL Approval - Full 29.01.2014 Delegated Decision	Change of use of land for the extension of the existing park to site 32 static holiday caravans.	Firs Caravan Park 29 - 31 London Road Little Clacton
13/01365/FUL Approval - Full 31.01.2014 Delegated Decision	Erection of a new two storey and single storey rear extension (following demolition of existing extensions).	36 St Osyth Road East Little Clacton
13/01430/FUL Approval - Full 28.01.2014 Delegated Decision	Extensions and alterations to the care home and change of use of No. 4 Amerells Road to C2 use.	172 - 174 The Street & 4 Amerells Road Little Clacton

The Chairman requested that the Assistant Clerk write to the Planning Department with our meeting dates to ask if the applications could be sent with sufficient time to review the applications before the next meeting.

(c)Pre Submission changes Members of the Planning Group have had the opportunity to go through the pre-submission documents. If you have any questions or concerns about any of the items, please give a list to the Clerk who will compile them ready to give to Gary Ashby at the public meeting being held here at the Youth and Community Hall at 7.30pm on Thursday.

8. INTERNET

Councillor Bellamy thanked the Clerk for addressing the web master direct during his time of absence.

9. Essex County Councillor

County Councillor Erskine reported various activities from Essex County Council including Highways and asked for recommendations for sites where mobile speed signs could be set up, and where additional signs could be used to improve safety. The County Councillor also asked for suggestions for sites where the road could be improved, but not maintenance and pot holes, but large scale improvements which

would change roads for the better long term. Suggestions are to be passed to the Clerk who will forward them to the County Councillor.

10. TDALC

Councillor H Smith reported that she had attended the meeting and there were 5 points made. The first point was that damaged signage due to recent storms should be reported to the District Council if the rangers had not picked it up. The second was that a corridor was being developed along to Stansted, starting with Horsley Cross. The Third point was the Recycling push, and District Councillor Nick Turner stated that publicity was required. They had various promotional materials to give out from the recycling centres. Fourth item was lamp posts. Metal lamp posts were built to last 6 years and concrete lamp posts only last 3 years. Regular checks should be made to ensure they are safe. Lastly it was reported that match funding would not be given towards PCSOs within a Parish. If a Parish want to fund their own, that would be their choice. However, the PCSO would be still reporting to the Police and not necessarily be tied to one Parish only.

11. PARISH FIELDS COMPLEX Councillor Bellamy reported that no football games had been played on the field during the last month, due to the weather. The Community Building was still busy.

12. PAVILION EXTENSION The Chairman reported that now that the precept and budget have been agreed the refurbishment of the pavilion can be the focus of concentration. It is hoped that positive news will be forthcoming from grant applications.

13. VILLAGE HALL

Councillor Dunnett reported that new extensions at the rear of the Village Hall should be completed within the next few weeks. The AGM will be held in the Village Hall on Wednesday 19th March 2014 at 7.30pm. It is an open meeting, everyone is welcome. The Committee are holding a Barn Dance on Saturday 22nd March 2014 in aid of village hall funds. Anyone welcome, tickets are £5 each.

14. MILLENNIUM GREEN

Councillor M Balbirnie reported that the EGM was held on 27th January in the Parish Room. All the Trustees were in attendance and Elizabeth Burling offered her support to the Little Clacton Parish Council for work to be done in the future.

Forms for the change of Trustee are being completed and returned to Natural England so that the transfer to the Little Clacton Parish Council can take place.

The bushes have been trimmed and the grass cut and once the weather improves further work can be carried out in respect of the maintenance required. The picnic tables are to be moved undercover so that they can be refurbished and returned to the Millennium Green in the spring.

The Chairman reported that during the EGM last Monday, all existing Trustees resigned and that Little Clacton Parish Council has been named as the new 'Trustee' of the Green' and will in due course hold the deeds and conditions of the original constitution.

15. TENDRING DISTRICT COUNCIL

Councillor De Vaux Balbirnie gave a written report to members of the activities at TDC during the past month which included progress on the following ongoing projects:

30mph Speed Limit for Weeley Essex County Council proposes to make an order under the Road Traffic Regulation Act 1984 to introduce a 30mph speed limit on roads in Weeley which are currently 40mph. At long last this is being enforced.

Update on Travellers Site at Weeley; The Inspector has allowed the Appeal on the Starena site for 20 pitches with 16 conditions and has unfortunately also allowed costs against TDC.

ECC Proposals for Street lights to be turned off; This has again been delayed for a further two weeks.

Leader of Tendring District Council Councillor Mick Page has been elected as Cabinet Member for Finance and Assets and also as Leader, which will be confirmed at the Council Meeting in February. Councillor Page is a former Leader and Chairman of Tendring District Council.

Tour de Tendring 2014 – Sunday 11th May More than 1200 riders took part last year. The final leg of the Women's Tour will head off from Harwich's Low Road at 10am on the same day this year and will be a major event in the area. Further information can be obtained by visiting www.bikeevents.com.

Survey on Recycling Centres Residents across Tendring are being urged to get involved in an Essex Wide survey on the use of Recycling centres. Essex County Council is looking to make savings and is using the survey to consider changes. The survey can be found at www.essex.gov.uk/recyclingcentres. It is important that residents in Tendring respond to the survey as there are four civic amenity sites in the District and we do not want to lose any of them.

16. CORRESPONDENCE

The Clerk reported on the following correspondence received this month:

Essex County Council	Temporary Prohibition of Traffic
Tim Wild	Residential Development east of Thorpe Road
Village Hall	Thanks for grass cutting grant
Mr P Watson	Purchase of Council Land, Galloway Drive
Push Energy	Solar Farm, Sladburys Lane

17. FINANCE AND CHEQUES AUTHORISATION

The up-to-date balance of the Council's funds was noted.

Receipts:

Deposit	£200.00
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Cheques issued:

	£
HMRC (PAYE)	169.60
RB Design Solutions	100.00
E.ON	292.14
Kendall Commercial Services (Millennium Green)	375.18
A & J Lighting Solutions	125.76

18. ITEMS DEEMED URGENT BY THE CHAIRMAN

The Chairman reported that he had been contacted by BT with regard to bringing broadband to the Village earlier this year than was planned. Permission had been sought to place a green control box on Plough Corner. They will pay the Parish a one off Wayleave payment of £750 and a further £42 for a 7m duct run.

19. ANY OTHER BUSINESS

The Chairman reported that in the local press there was an article stating that residents and organisations who are affected by the wind turbines at Earls Farm could apply for a grant towards a community project. When the Chairman phoned, it was apparent that they were only considering those located east of the A133. The Chairman explained that the facilities we provide are for the benefit and use of the whole of the Parish. We are waiting to hear if we qualify.

Councillor Bellamy wanted to say thank you to all Councillors and administration staff for his support during the last few weeks.

The Chairman closed the meeting at 10.10pm

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 3rd March 2014.

**Chairman
3rd March 2014**