

**LITTLE CLACTON PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE
YOUTH AND COMMUNITY CENTRE ON MONDAY,
6 AUGUST 2012 AT 7.30 PM**

PRESENT

Cllr Peter Watson in the Chair

**Cllrs Mrs M Balbirnie, R Bellamy, G Bush, J Cutting, De Vaux Balbirnie,
J Dunnett, Miss L Gray, M Joyce, R Smith, Mrs E Ward and Mrs A Wood.**

There were 3 residents and 1 juvenile present.

ITEMS RAISED BY RESIDENTS

The juvenile presented paperwork regarding the proposed skate park to the Council and apologised for its delay as family holidays had intervened. The Chairman accepted the papers and asked if there was any progress about sponsorship. Some approaches had been made and the boy was asked to hand any papers to the Clerk.

APOLOGIES

None

ANY ARISING URGENT MATTERS

None

MINUTES OF MEETING HELD ON 2 JULY 2012

The Minutes were approved and signed by the Chairman. He also signed the Minutes of the meeting held on 11 June 2012 as they had been approved previously.

MATTERS ARISING

Cllr De Vaux Balbirnie raised the matter of the weight restriction on Weeley Bridge and asked the Council to write a similar letter to ECC as one sent by Gt Bentley. He also asked about the ceremony for commemoration of the new Jubilee Oak and was advised this will take place in due course.

MATTERS BROUGHT FORWARD

(a) Highway Matters: Cllr Smith said that there had been a positive reply to the letter sent by the Clerk to ECC advising that the installation of a safety fence on the approaches to the Rayners Farm Rail Bridge should be carried out in this financial year. A scheme to reduce the speed limit along Holland Road needs to be put to the Local Highways Panel for consideration. Various signs are also recommended – renew give-way road markings at junction with Tan Lane; provide advanced give-way on Tan Lane; replace existing give-way on Tan Lane; investigate possibility of providing parking restrictions on Holland Road for approximately 100m west from start of 30mph limit.

(b) Parish Matters

(I) Declaration of Interests

The Chairman said that we had all completed and submitted the forms at the last meeting but it appears more detailed information may be required to satisfy the authorities that we have recorded all the information that is required. We are in touch with EALC to clarify certain areas.

(ii) Vacancy for Parish Councillor

As there are two applications, the co-option will be decided in camera at the close of the meeting. Any councillor who had any involvement or connection with either of the applicants will be asked to leave the selection meeting.

(c) Village Development Boundaries

It is understood that draft documents will be presented to TDC in September and it is hoped we will have a copy to hand very soon after that meeting.

POLICE/CRIME PREVENTION

Cllr Cutting reported on his communications with PCSO Haycraft and said that the dangerous dog incident in Holland Road had been a dog on dog event with no reported injuries to any person. Incident of assault outside the Blacksmith's Arms is still on going. There were two nuisance youth incidents and four thefts in the village at Church Hall Gardens, Feverills Road, Tan Lane and Harwich Road. A member reported he had received complaints about noise from the flat over the post office until 4 am. He was advised to contact Environmental Health at TDC.

WORKING PARTY REPORTS

Maintenance and Services

Cllr Watson reported that both the entrance and exit gateways to the car park have been completed. The annual inspection and certification of the electrical services to both the pavilion and the youth and community building have been completed. There were one or two items in both buildings needing attention and an order was placed to carry out the remedial work which has now been completed and the certificates can be issued.

There is a need for an outside light on the corner of the youth and community building to illuminate the footpath, kerb and car park entrance. We are awaiting a quotation to supply the light fitting, support post and electrical installation, An 'EXIT ONLY' road notice for the car park has been ordered.

Street Lights – Cllr Ward said only one light is outstanding

Footpaths – The Chairman said complaints are being received from both walkers and horse riders that young people are riding mini motorcycles along the bridleway around the '100 acre field'. They are also using the footpath running alongside the Blacksmith's Arms and are much too young to hold a licence. Cllr Cutting has been asked to advise the police to keep the bridleway and footpath under observations.

Planning and Development

Cllr Wood reported on the following applications:

- 12/00805/TPO T1 Oak – remove dead and dying branches, prune to clear telephone cable crown lift over pavement to 3.5 metres
T2 Horse Chestnut – crown lift over the road and verge on the southern side to achieve a clearance of 5 metres
T3 Horse Chestnut – crown lift over the road to give a clearance of 5 metres, prune laterals to clear road sign by 1 metre
All at junction of Holland Road and The Street (application made by Essex County Council

It was agreed to write to TDC with no objection.

- 12/00818/FUL Erection of 1 No. two bedroom dwelling and new access and shared driveway with No.12 Weeley Road at 12 Weeley Road

It was agreed to write to TDC with no objection but voice concern regarding highway access

12/60316/HOUENQ Erection of front boundary fence to 86 Harwich Road

Application noted.

Applications determined:

None

The date of the inquiry regarding Starena Lodge has yet to be advised.

INTERNET

Cllr Bellamy said that the site continues to operate smoothly and is updated as new details become available. The website has been entered into the EALC competition to find the best website in Essex.

TDALC

No report at this meeting

LITTLE CLACTON PARISH FIELDS AND YOUTH AND COMMUNITY CENTRE

Cllr Bellamy reported that the car boot season continues although two sales have been lost due to inclement weather. The first friendly football matches have been booked and we will have very full Saturday and Sunday use of the pitches for the forthcoming season. The Youth and Community Hall continues to be used regularly and from September a weekly Bridge School will be held,. We have also had an enquiry regarding the holding of slimming classes but this has yet to be confirmed.

The Chairman said that the 9” drain from the field ditch has been cleared and a T junction is to be installed, discharging into the combined soil/sw drain that runs alongside the internal roadway. There is a resident in Harwich Road who is putting rubbish our side of his fence and into the Council ditch, also another resident who has dug out and positioned an outfall pipe from his property into the same ditch. We will establish the house numbers and write to the occupiers.

VILLAGE HALL

Cllr Dunnett said monthly bookings are satisfactory. There have been two wedding receptions recently and the Committee wishes to encourage more private use of the accommodation for parties.

Skate Board Park

The Chairman raised his concerns that adverse comments about the Parish Council involvement in this matter had been brought to his attention by members of the Village Hall Committee. He wished it to be known that the Parish Council is fully in support of the provision of the skate board park and asked that the Officers of the Hall Committee, who are also Parish Councillors, made this very clear to the Hall Committee members.

MILLENNIUM GREEN

Cllr Mavis Balbirnie reported on various matters: the Chairman of the Trustees was seeking two further quotes for Public Liability and Trustee insurance and all quotes will be considered when they are received; the Chairman of the Trustees has arranged for Chris Oldfield to continue cutting until end of the year; the Chairman also said that the bushes will not be cut back until David Wilkin can fit the work in

around harvesting; it is understood the type of weed killer used is of no danger except to weeds.

Cllr Balbirnie said that plantings have been laid by the side of the Green and cars are now using this area to park instead of the roadway and pavements.

There is to be a Trustee meeting called soon to discuss insurance matters etc.

TENDRING DISTRICT COUNCIL

Cllr De Vaux Balbirnie gave a written report to members of the activities at TDC during the past month which included LDF; pot holes; free parking permits for residents; payment of Council bills; Council tax support scheme; cancellation of Relay for Life – now to be held at Alton Park School on 15/16 September; Jubilee Torch Relay which had started in Little Clacton and covered the rest of the District.

CORRESPONDENCE

Essex County Council

Making the Links

Highway Matters

Winter Salt Bag Partnership

Recycling Centre

Tendring District Council

Forward Plan 130

St James PCC

Thanks for grant for burial ground

Clacton Business Services

Report on Internal Audit

FINANCE AND CHEQUES AUTHORISATION

The up-to-date balance of the Council's funds were noted.

Payments received:

ECC grass cutting £1,415.86

PAYE refund £116.63

Tracker interest £1.75

Cheques issued:

£

Family Support – Clacton(June)

100.00

RB Design Solutions

100.00

E.ON (June)

282.28

HM Revenue and Customs (PAYE)

150.20

Viking (stationery)

158.41

Little Clacton Parish Fields (services)

60.00

P A Bray Ltd (WP120)

77.00

St James PCC (burial ground grant)

3000.00

Clacton Business Services (internal audit)

240.00

Pro-Mac Surfacing Ltd

2821.00

Family Support, Clacton (July)

100.00

E.ON (July)

291.68

It was agreed to transfer £20,000 to the Business Tracker Account following a proposal by the Chairman and seconded by Cllr Bellamy.

ITEMS DEEMED URGENT BY THE CHAIRMAN

The hedge at 32 The Street is badly overgrown and obstructing the footpath. Clerk to write to owners asking them to deal with the problem.

Cherry Tree Garage – cars still parked on our grass verge. Write again stressing the fact that despite various requests they are still in contravention of their agreement and asking them to comply.

ANY OTHER BUSINESS

None

There being no further business in the public section, the Chairman closed the meeting at 9.43pm

VACANCY FOR PARISH COUNCILLOR

Cllrs Peter and Mavis De Vaux Balbirnie and Cllr R Smith declared personal interests and left the meeting..

The Chairman read letters from two applicants – Mrs Hazel Smith and Mrs Julie Peck – seeking co-option to the Council.

Following some discussion, it was unanimously agreed to co-opt Mrs Hazel Smith to the Parish Council.

The Clerk will write and confirm the Council's decision to both applicants.

The Chairman closed the meeting at 9.55pm

The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 3 September 2012.

Chairman

3 September 2012