

**LITTLE CLACTON PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD AT THE**  
**YOUTH AND COMMUNITY CENTRE ON MONDAY,**  
**5 JULY 2010 AT 7.30 PM**

**PRESENT**

**Cllr J Couzens in the Chair**

**Cllrs R Bellamy, J Cutting, De Vaux Balbirnie, J Dunnett, Miss L Gray, Mrs T Ismaili, B Leatherdale, R Smith, Mrs E Ward, P Watson and Mrs A Wood**

**There were 6 residents present.**

**ITEMS RAISED BY RESIDENTS**

**None**

**APOLOGIES**

**Apology for absence was received from Cllr Dass**

**MINUTES OF MEETING HELD ON 5 JUNE 2010**

**These were approved and signed by the Chairman.**

**MATTERS ARISING**

- (a) Thursday Lunch Club – Family Support have thanked the Council for its donation. They are struggling to continue with our help. The Village Hall Committee are willing to continue the same arrangements as at present. Cllrs Dunnett and De Vaux Balbirnie declared an interest and will not vote. It was proposed by Cllr Wood, seconded by Cllr Watson and agreed to continue to support the Lunch Club until the end of the current Parish Council in April 2011.**

**MATTERS BROUGHT FORWARD**

- (a) Internet – Cllr Bellamy is now in charge of the website. Much more information is now available with further updates to come.**
- (b) Highway Matters. – pothole in Harwich Road and clearing the footpath are still a major concern**
- (c) Affordable Housing – Chairman said that a developer wished to submit an application for housing at the west end of the village and invited the Parish Council to discuss the proposals. In addition to the housing, the development would include ‘affordable housing’ units and provide a health facility building. Representatives of the Parish Council will meet the developer and report back to the Council.**
- (d) Parish Archives – nothing to report**
- (e) Youth and Community Building Extension – Cllr Watson reported that the actual construction and refurbishment contract work is completed. This enables the decoration to the main hall to start and this is scheduled to take around a week. Meanwhile, the contractors will attend to the items found needing attention at the final inspection prior to handover. We can finally see the light at the end of the tunnel and this enables us to start putting our furniture and fittings in place. The Parish Office is now equipped and our records and documents are to be transferred over. When completed, it is intended that the Clerk will continue as now dealing with the current paperwork which will eventually end up here and filed in the appropriate section. When all this is in place it is hoped to open office, at an agreed time,**

on a regular basis for residents to discuss any village matters. It is also intended that council working groups will use the office for their meetings.

#### **POLICE/CRIME PREVENTION**

Cllr Ismaili reported on the crime incidents during June which included 19 missing persons and threats at the Lodge in Harwich Road ; disturbance and 2 incidents of nuisance at Meadowview Park; theft of metal (lead) and theft from a motor vehicle in Holland Road and theft of wood from The Street; assault (ABH) in London Road (2 boys fighting); theft of motor vehicles from St Osyth Road East, The Street and Meadowview Park; suspicious circumstances – drug dealing at Green Gates Home Park, door to door salesman in Feverills Road and 3 youths at Firs Caravan Park; RTCs in Holland Road (dog), Thorpe Road and Tan Lane; noise nuisance at the Apple Tree public house in The Street.

There was some discussion about the last item which is causing great difficulty for the local residents and it was agreed to write to the local police (Serg. Wheddon) seeking assistance.

#### **WORKING PARTY REPORTS**

##### **Maintenance and Services**

Cllr Watson reported the new CCTV camera covering the front of this building and surrounding area has been installed. The camera is fitted to the pole over in the compound and the improved recording equipment is fitted alongside the existing units in the pavilion. The equipment provides better quality pictures and longer duration recording storage.

At a recent car boot sale, a vehicle jumped the kerb and ran into the end of one of the entrance gates. The gates were open and parked back on the verge, and although constructed of heavy gauge steel box section, the gate was badly damaged. There was a heap of broken glass and plastic plus a fan belt left in the road – so the car was also well damaged. The gate has been repaired and returned to maintain the site security. It has come to our notice that HGVs have been using the car park to ‘lay up’ for rest periods, parking and turning round and this will ruin the repairs just completed. Some prohibitive and directional signs have been purchased to be fitted to the gates.

Work on the various electrical circuits around the complex have been brought up to standard and appropriate certificates received.

Street Lights - Grove Road and on opposite side in Harwich Road

Footpaths - no problems

##### **Planning and Development**

Cllr Wood reported on the following applications;

**10/00660/FUL** Convert existing garage and stables into an annexe to be used in conjunction with existing dwelling at 35 Holland Road

It was agreed to write to TDC recommending refusal as part of the proposed development is outside the development area – Policies QL1, HG13, HG7, HG3 apply.

**10/00610/FUL** Removal of existing pre-school prefabricated building and replace with new prefabricated building at Engaines CP School, St Osyth Road East

Cllr Ismaili declared in interest.

**It was agreed to write to TDC with no objection.**

**10/00711/FUL Proposed extension to existing storage area at Telstar Nurseries,  
Holland Road**

**It was agreed to write to TDC with no objection**

**Applications determined:**

**10/00505/FUL - Rear conservatory, Ashleigh, Tan Lane. Approval - Full**

**10/00515/FUL - Extension and porch, 67 St Osyth Road East Approval - Full**

**10/00518/FUL - UPVC conservatory, 68 Holland Road. Approval – full**

**Public Inquiry re enforcement at Gaynes Hall to be held on 27 July at Weeley at 10.00am.**

**Finance and Organisation of Business**

**It was reported that the Annual Account and the Annual Governance Statement had been approved and signed on 30 June 2010.**

**TDALC – Cllr Leatherdale reported the last meeting had been the AGM and nothing of interest for our Parish Council was raised.**

**LITTLE CLACTON PARISH FIELDS AND YOUTH AND COMMUNITY CENTRE**

**Cllr Bellamy reported that the Annual General Meeting was held in June when the 2009 accounts, duly signed off by the Accountants, were accepted and signed copies are in the Parish Council records. Officers and committee were elected for the coming year.**

**We are looking to arrange a meeting with representatives of the Village Hall to discuss an agreed future letting strategy following completion of the extension to the Youth and Community Hall. The Car Boot season is now well under way and continues to be well supported.**

**VILLAGE HALL**

**Cllr Dunnett reported problems with the playground equipment – four swings out of action etc. They are awaiting quotations for repair and renewal.**

**MILLENNIUM GREEN**

**Mr Wagstaff has written to say we have not stopped the grass cutting and a skylark nest has been destroyed which is illegal. Cllr Watson has explained that the Parish Council have no control over the Millennium Green.**

**TENDRING DISTRICT COUNCIL**

**The Chairman formally congratulated Cllr De Vaux Balbirnie on the award of the MBE.**

**Cllr De Vaux Balbirnie reported on various items of interest – Tendring Life Book, Neighbourhood Watch posters, the opening of Brook Country Park by John Halls Tendring is in the top ten for clean streets; fencing is being removed from the fountain; fines for flytipping etc. A committee of TDC councillors will arrange the appointment of the new Chief Executive.**

**CORRESPONDENCE**

**Essex County Council**

**Making the Links**

**Changes in responsibility to concessionary travel passes and public consultation**

**Tendring District Council**

**Forward Plan 105**



**Cllr Watson – camera signs alongside the 30mph sign in the village might assist in slowing down the traffic.**

**There being no further business in the public sector the Chairman closed the meeting to press and public at 9.30pm**

**The next meeting will be held at the Youth and Community Centre at 7.30pm on Monday, 2 August 2010**

**Chairman  
2 August 2010**